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# Greater Lowell Technical School

Adult Postsecondary  
Certificate Programs

## Practical Nursing Program

**AUGUST 2012 - JULY 2013**

GREATER LOWELL TECHNICAL SCHOOL  
250 PAWTUCKET BOULEVARD, BOX 70  
LYNGSBORO, MA 01879



### **DAY PROGRAM**

Monday - Friday 8:00 am - 2:30 pm

### **EVENING/WEEKEND PROGRAM**

Monday - Thursday 4:00 pm - 10:30 pm  
and every other weekend 8:00 am - 2:30 pm

## PROGRAM OUTCOMES

Graduates of the Practical Nurse Program at Greater Lowell Technical School will be able to:

1. Participate collaboratively in the planning and implementation of holistic nursing care of individuals with health care needs.
2. Participate in health education to promote wellness and prevent illness to individuals and groups.
3. Demonstrate personal maturity and growth by:
  - a. showing respect for the dignity of individuals
  - b. identifying their own strengths and weaknesses
  - c. seeking out and taking advantage of learning situations
  - d. accepting responsibility for their own actions
4. Demonstrate the ability to fulfill the entry level role of the practical nurse as defined and limited by the Nurse Practice Act of the state in which licensure has been granted.

## PROGRAM HIGHLIGHTS

**1. PROGRAM LENGTH:** 10 months.

**2. PROGRAM HOURS:**

**Day Program:** Monday through Friday 8:00 am - 2:30 pm  
beginning the end of August 2012

**Evening/Weekend:** Monday through Thursday 4:00 pm - 10:30 pm  
And every other weekend 8:00 am - 2:30 pm  
beginning the end of August 2012

**3. TUITION:**

In-District Residents \$6,500.00  
- Lowell, Dracut, Dunstable and Tyngsboro

Out-of-District Residents \$8,200.00

**All payments are requested to be made in the form of a bank check, money order, personal check or credit card (MC or VISA). No cash will be accepted.**

## Cooperating Health Care Agencies

D'Youville Senior Care  
Lowell General Hospital  
New England Pediatric Care  
Palm Manor  
Saints Medical Center

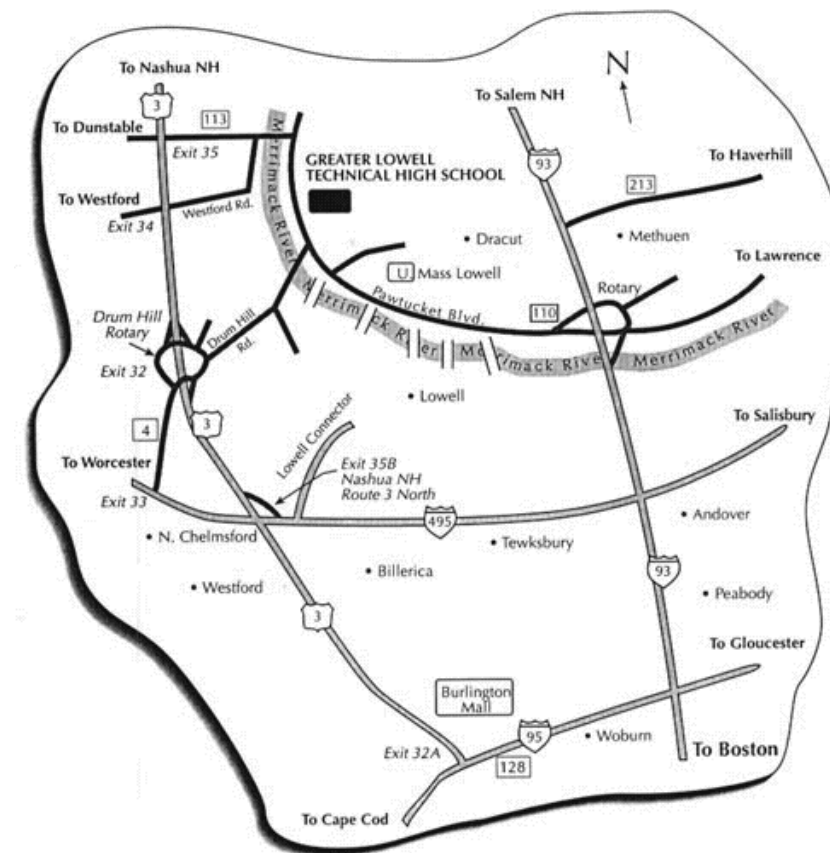
## Contacting Greater Lowell's PN Program

You can find us on the web at [www.gltech.org](http://www.gltech.org)  
or call us at (978) 441-4874

Joyce Silk, PNP Secretary, 978-441-4874  
Email: [jsilk@gltech.org](mailto:jsilk@gltech.org)

Edward Yavarow, Admissions Director, 978-441-4872  
Email: [eyavarow@gltech.org](mailto:eyavarow@gltech.org)

Laurie Ranger, Financial Aid Director, 978-441-4873  
Email: [lranger@gltech.org](mailto:lranger@gltech.org)



**Term III.**

**Day Division: April 22, 2013 to June 14, 2013**

**Evening Division: April 22, 2013 to June 14, 2013**

	<b>Hours Required</b>	<b>Minimal Grade</b>
Care of the Elderly Individual (Theory)	30 Hrs.	77
Care of the Elderly Individual (Clinical)	108 Hrs.	PASS
Care of the Mother & Infant (Theory)	30 Hrs.	77
Care of the Mother & Infant (Clinical)	36 Hrs.	PASS
Pediatric Nursing (Theory)	30 Hrs.	77
Pediatric Nursing (Clinical)	36 Hrs.	PASS

**Projected date of Graduation is: June 19, 2013.**

Snow days or cancellation of school for any reason may cause this date to be delayed.

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## **NOTES**

**4. TUITION DOWNPAYMENT:**

In-District \$2,500.00 due Monday, July 2, 2012

Out-of-District \$3,000.00 due Monday, July 2, 2012

**Remember: Financial Aid will not cover your tuition downpayment.**

**5. PAYMENT PLANS:**

In-District and Out-of-District payment plans are available for final outstanding tuition balances.

**6. ADDITIONAL COSTS:**

- non-refundable examination fee (includes one entrance exam) \$125

**\*This exam must be taken on the date you chose on your admissions application. If you need to reschedule the exam, you must notify the secretary (978-441-4874) at least one day prior to the date of the exam. There is an additional \$60.00 fee if you change the date of your exam.**

- retake of the entrance exam \$60 (see page 6 for requirements)

- registration for test retake must be received and paid for prior to test date

- seat reservation fee \$500 (\$100 is non-refundable) This fee is not part of your tuition.

- textbooks, uniforms and state licensure application for examination approximately \$1,500

- health exam, immunizations, CPR course, and uniforms vary in cost and are the student's responsibility

**7. FINANCIAL AID:**

Pell Grants and Direct Loans are available to qualified students. To apply, complete the 2012-2013 FAFSA at [www.fafsa.gov](http://www.fafsa.gov). Greater Lowell Technical School's Federal School Code is 015255. Workshops will be scheduled to assist you with completing the FAFSA on the web. All financial aid files must be completed by July 31, 2012. If all required paperwork has not been submitted by that date, the student must sign up for a payment plan by August 1, 2012.

**DATES OF ENTRANCE EXAMS FOR THE  
2012-13 ACADEMIC YEAR**

	<u>DATE</u>
<b>Entrance Exam - 9AM</b>	<b>Saturday, November 5, 2011</b>
Application Deadline	<b>Friday, November 4, 2011 at 11AM</b>
<b>Entrance Exam - 9AM</b>	<b>Saturday, December 3, 2011</b>
Application Deadline	<b>Friday, December 2, 2011 at 11AM</b>
<b>Entrance Exam - 9AM</b>	<b>Saturday, January 7, 2012</b>
Application Deadline	<b>Friday, January 6, 2012 at 11AM</b>
<b>Entrance Exam - 9AM</b>	<b>Saturday, February 4, 2012</b>
Application Deadline	<b>Friday, February 3, 2012 at 11AM</b>
<b>Entrance Exam - 9AM</b>	<b>Saturday, March 3, 2012</b>
Application Deadline	<b>Friday, March 2, 2012 at 11AM</b>
<b>Entrance Exam - 9AM</b>	<b>Saturday, April 7, 2012</b>
Application Deadline	<b>Friday, April 6, 2012 at 11AM</b>
<b>Entrance Exam - 9AM</b>	<b>Saturday, April 21, 2012</b>
Application Deadline	<b>Friday, April 20, 2012 at 11AM</b>
<b>Entrance Exam - 9AM</b>	<b>Saturday, May 5, 2012</b>
Application Deadline	<b>Friday, May 4, 2012 at 11AM</b>
<b>Entrance Exam - 9AM</b>	<b>Saturday, May 19, 2012 (IF NECESSARY)</b>
Application Deadline	<b>Friday, May 18, 2012 at 11AM</b>

ADDITIONAL TEST DATES WILL BE SET AT DIRECTOR'S  
DISCRETION

DAY OF EXAM

- **No walk in registrations accepted**
- **You must bring in a picture ID**
- **The exam starts promptly at 9:00 AM**
- **Late arrivals will not be allowed to enter the Testing Center**
- **There are NO exceptions!**
- **If you bring children to the testing site, you will not be admitted.**

**CURRICULUM  
GREATER LOWELL TECHNICAL SCHOOL  
PRACTICAL NURSE PROGRAM CURRICULUM**

**Term I.**

**Day Division: August 22, 2012 to December 6, 2012**

**Evening Division: August 22, 2012 to December 6, 2012**

	<b>Hours Required</b>	<b>Minimal Grade</b>
Anatomy & Physiology	48 Hrs.	73
Microbiology	16 Hrs.	73
Pharmacology I	20 Hrs.	77
Nutrition	16 Hrs.	73
Intro to Mental Health Concepts	24 Hrs.	73
Vocational Trends & Adjustments I	28 Hrs.	77
Fundamentals of Nursing (Theory)	52 Hrs.	77
Fundamentals of Nursing (Lab)	96 Hrs.	PASS
Fundamentals of Nursing (Clinical)	90 Hrs.	PASS

**Term II.**

**Day Division: December 7, 2012 to April 12, 2013**

**Evening Division: December 8, 2012 to April 12, 2013**

	<b>Hours Required</b>	<b>Minimal Grade</b>
Growth & Development	24 Hrs.	73
Pharmacology II	23 Hrs.	77
Nutrition in Health Problems	20 Hrs.	77
Vocational Trends & Adjustments II	25 Hrs.	77
Medical/Surgical Nursing (Theory)	75 Hrs.	77
Medical/Surgical Nursing (Clinical)	270 Hrs.	PASS

## EMPLOYMENT OPPORTUNITIES FOR LPN'S

Hospitals	Community Health Centers
V.A. Hospitals	Private Duty
Home Health Care Services	Doctors' Offices
Rehabilitation Facilities	Long Term Care

### Starting Salaries for LPN'S:

Beginning salaries vary depending on health care organization, specialization of the individual nurse, and the previous education and experience of each graduate. According to the Occupational Employment and Wages, May 2010, [www.bls.gov/oes/current.com](http://www.bls.gov/oes/current.com). The Massachusetts annual mean wage is \$49,620, with an hourly rate of \$23.86.

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## NOTES

## GREATER LOWELL TECHNICAL SCHOOL PRACTICAL NURSING EDUCATION PROGRAM

The Practical Nurse Program at Greater Lowell Technical School is a 10 month, **full-time** program. Classes will begin in late August and graduation occurs in early July. The Evening/Weekend Program is designed to accommodate students that can not attend a traditional day program due to child care, work schedule or other personal reasons. Both day and evening divisions are 30 hours per week.

**Greater Lowell Technical Practical Nurse Program is fully approved by the Massachusetts Board of Registration in Nursing and is a Candidate for Accreditation by the Commission of the Council on Occupational Education.**

### PROGRAM MISSION STATEMENT

Greater Lowell Technical School Practical Nurse Program commits to provide students' with a dynamic academic and technical education to prepare for the knowledge, skills, and attributes needed for entry level nursing. We prepare and encourage students to be lifelong learners while realizing and pursuing their individualized potential for personal and professional success.

### PROGRAM PHILOSOPHY

Greater Lowell Technical School Practical Nurse believes in the mission of the National Council of State Boards of Nursing to ensure excellence for public protection through the use of the National Council of Licensure Examination for Practical Nurses (NCLEX-PN), based on the Detailed Test Plan. We believe our responsibility is to prepare the students to be successful in achieving licensure to gain employment as an entry-level Practical Nurse.

Greater Lowell Technical School Practical Nurse Program actively engages partnerships with healthcare sites within the community, not only through clinical affiliations, but also through advisory board membership.

Greater Lowell Technical School Practical Nurse Program believes that this educational opportunity is available to individuals who are able to demonstrate the ability to complete the course of studies, regardless of sex, race, national origin, color, sexual orientation, disability or religious beliefs.

Greater Lowell Technical School Practical Nurse Program supports the values and goals of our parent institution. In addition, the faculty holds the following beliefs as essential to our philosophy of Practical Nursing education.

**INDIVIDUAL** - An individual is a diverse, integrated, holistic being capable of adapting to internal and external environmental variables, and performing self-care activities to the extent of his/her ability. Individuals function biologically, emotionally, socially, and spiritually, and have the potential to make choices that will meet their own needs for self-care. Self-care demands are both universal and unique to the individual related to his/her place within the life span continuum. Therefore, an individual is worthy of respect, understanding and caring.

**SOCIETY** - A society consists of a dynamic, culturally diverse population which is influenced by internal and external environmental factors, cultural patterns, living conditions, family systems, community resources, and economic challenges. Individuals are integrated within this evolving society.

**NURSING** - Nursing is both an art and a science, in which health promotion, care of the ill and rehabilitation of individuals from a diverse and multicultural society are facilitated. Nursing is a theory-based discipline which utilizes the nursing process and critical thinking to address and meet an individual's needs.

**PRACTICAL NURSING** - Practical Nurses provide basic therapeutic, preventative, and restorative nursing care for individuals who have common, well-defined health issues in diverse healthcare settings. Based upon a fundamental multifaceted framework of knowledge, the practical nurse functions independently, and in collaboration with health care team members to provide caring, safe, competent, and ethical nursing care.

**TEACHING-LEARNING** - The educational process is an active, dynamic and continuous process of attaining and sharing knowledge. Accountability for learning is a responsibility shared by the faculty and students. The role of the faculty is to provide a safe environment to guide, support, and facilitate learning and critical thinking while modeling professional practice. A variety of instructional strategies and assessment techniques are implemented which address multiple learning styles. The role of the student is to actively pursue and use the guidance and resources provided to facilitate individual growth and learning.

**NURSING EDUCATION** - Nursing education is a breadth of knowledge and cognitive abilities progressing from the simple to the complex, while facilitating the development of cognitive, psychomotor and affective skills essential for the safe practice in the role of an entry level nurse.

**EDUCATION AS A LIFELONG PROCESS** - Nursing education supports the continuation of self-development and maintenance of competency by active involvement in continuing education. Practical nursing education provides a strong foundation for furthering education for the purpose of personal and professional growth and development.

#### \*\*\*\*GOOD MORAL CHARACTER\*\*\*\*

Each applicant/student must be aware that the Massachusetts Board of Registration in Nursing evaluates applicants for the NCLEX for "good moral character". As described by the Board of Registration: An informational packet will be distributed at the time of the interview or may be requested prior to that time. "Good Moral Character (GMC) is defined for practical purposes as the ability to practice nursing in a safe and competent manner and without risk to the public health, safety or welfare. Because it is not scientifically determinable, the Massachusetts Board of Registration in Nursing uses evidence of past and present conduct to assess GMC.

It is also imperative that all applicants know that a Criminal Offender Record Information (CORI) will be completed on each student prior to Term I of each year. If a significant finding occurs as a result of the CORI and this finding would prevent attendance in any clinical facilities used by this program, the student will be required to leave the program. The clinical facilities requiring the CORI information will make the final determination as to the student's ability to attend their clinical facility in order to complete the program. The CORI results will be viewed only by the Superintendent of the Greater Lowell Technical School and the designated CORI representative of each facility. No other person will be allowed to view this confidential information. If changes in an acceptable CORI occur during the course of the program which requires dismissal, no tuition refund will occur. It is the responsibility of each student to be aware of any potential problems which might have occurred in the past that may jeopardize continual attendance in this program and ability to gain licensure in the State of Massachusetts.

#### Educational Mobility Policy

Consistent with the program's philosophy, Greater Lowell Technical School Practical Nurse Program encourages recognition of previous learning and continuation of this process after graduation. Practical Nurse Education provides a foundation upon which further education can be built for the purpose of personal and professional growth and development. This growth can be fostered through our articulation agreement with Middlesex Community College or by attending other higher educational institutions.

## ADVANCED PLACEMENT (cont.)

### Previously Earned Credit/Transfer Credit

An applicant/student may apply for credit for previously completed courses.

Prior satisfactory completion of courses within the GLTS Practical Nurse Program, other Practical Nurse Programs or other educational institutions will be considered for Previously Earned Credit (PEC). Course credit granting will be determined by the following criteria:

- Written request to the Director for credit consideration for specific courses must be submitted **prior** to the beginning of the program and must include all of the courses that are being considered for credit granting.
- An official transcript, mailed directly to the Director from the previous educational institution, for a course completed within the past three years.
- The Course Outlines may be required in order to determine similarity in content.
- A minimum grade of 75% must be achieved.
- The Faculty will make the final determination for awarding credit for courses previously completed.
- Any course may only be repeated twice. Credit will not be allowed on the third attempt of completing a course. An unsuccessful prior attempt with a course in another school will be considered as the first attempt and repetition of that course within this program will be considered the second attempt.

The Practical Nurse Program curriculum must be completed within three calendar years. Any transfer credits will be considered as part of the first year of the three calendar year allocations. If credit is awarded, the grade will be reflected on the report card and transcripts as PEC (Previously Earned Credit). No numerical grade will be assigned and these courses will not be used to determine the cumulative average.

If all Term I courses are approved for credits, applicants may apply for admission for Term II as an advanced placement student. However, all Term II and Term III nursing courses must be completed within the program to receive a certificate from the Greater Lowell Technical Practical Nurse Program. No alteration in tuition may occur as a result of credit granting unless these courses are allowed for Advanced Placement Status in Term II or Term III. This determination is based upon the number of courses, type of courses, and amount and availability of advanced placement positions.

## ADMISSIONS PROCESS

### 1. Application Form (Enclosed)

Fill out completely and accurately. Submit a \$125.00 bank check, money order or personal check made payable to G.L.T.S. **Credit cards are also accepted (MC or VISA).** No cash can be accepted. The application fee includes payment for one entrance examination session.

### 2. Entrance Testing Procedure

An Entrance Examination and a written essay is required for admission consideration. Refer to "Dates of Entrance Exam" for scheduled exam dates. No exam from other facilities will be accepted. All applicants will be tested using the results from the "Test of Essential Academic Skills" test, more commonly called the **TEAS Version V.**

Applicants will be assessed in three areas:

- A. **Reading Assessment.** This test is 58 minutes with 48 questions. This is a timed test.
- B. **Mathematics Assessment:** This test is 51 minutes with 34 questions. This is a timed test.
- C. **Writing Essay:** This essay will be evaluated on a rubrics scale indicating the applicant's ability to present ideas in an organized, clear and understandable manner. Additional criteria that will be evaluated includes proper use of vocabulary, clarity, complete sentence structure, and an organized thought process. The applicant must achieve **high school level** of proficiency. There is a time limit for this essay.

All applicants must:

- D. achieve a passing score of at least **59.5%** correct answers in the Reading Assessment and score at least **56.7%** correct answers in the Mathematics Assessment. These percentages of correct answers are the minimum scores for passing the TEAS test. **An applicant must pass all three areas of assessment to qualify for an interview.**
- E. Students wanting to retake the entrance exam must score above the **39%** correct answer level in both the Reading Assessment and Mathematics Assessment sections of the TEAS test.

If you decide to take the exam more than once, you will need to submit a check for \$60 prior to that application deadline date to be considered for that exam. Please contact the secretary for payment information. You may take the entrance exam only twice from November 2011 through May 2012.

Students who fail the entrance exam may want to contact the following educational institutions for remediation:

- Middlesex Community College – Bedford, MA Campus  
Links Program - 781-280-3654  
Adult Learning Center - 781-280-3665
- Lowell Adult Education - 978-937-8989

### Preparing for the TEAS Exam

The **TEAS Pre-Test Study Manual** will be used by most students to prepare for this exam. Go to [www.atitesting.com](http://www.atitesting.com)—upper right corner Online Store to purchase this item.

Other places where you can purchase the TEAS Pre-Test Study Manual is at Barnes & Noble (in store).

The following items are also available for purchase at [www.atitesting.com](http://www.atitesting.com)

- Learning Strategies: Your guide to Classroom and Test—Testing Success
- TEAS Online Practice Assessments
- TEAS Transcripts

### 3. Special Accommodations

Greater Lowell Technical Practical Nurse Program seeks to provide reasonable accommodations for all qualified individuals with a disability while adhering to all federal, state, and local laws, regulations and guidelines to provide an equal educational opportunity. **It is the applicant's responsibility to request a reasonable accommodation for their disability.** Please contact the Program Director at 978-441-4870 for required application information.

In order for the Greater Lowell Technical Practical Nurse Program to investigate, review and evaluate all special accommodations, the application must be submitted 30 days prior to the requested examination date. No late requests will be accepted. Individuals with a qualified disability seeking a reasonable accommodation will be notified by mail of the test accommodation prior to the examination date.

## ADVANCED PLACEMENT

All Advanced Placement applicants must complete all of the criteria described in the Program Brochure including; an application with a \$125 payment, resume, personal statement, 3 references and an official transcript, mailed directly from the school where previous courses were completed. The placement on the waiting list for Term II will be determined by the **date** of the receipt of application. All required documentation will need to be completed prior to starting the Term in which the student will be placed, including a completed CORI, health record and validation of citizenship status when applicable.

All students seeking advanced placement into Term II will be required to take a challenge test for Fundamentals of Nursing. This exam is a review of the basic fundamental principles that are covered in the course, ensuring that the student has retained enough Fundamental principles to be a safe and competent student nurse prior to entering Term II. Those seeking Term III advanced placement will be required to take an assessment challenge exam for Medical/Surgical nursing. This exam will evaluate the maintaining of concepts and skills deemed necessary as a baseline for Term III. The specific dates of the exams will be determined by the Director and the applicant will be notified in advance. The applicant must pass the specified exam with a 77%. If the applicant does not meet this criterion, they will be ineligible for Advanced Placement.

All advanced placement students for Term II will also be required to attend Fundamental's Lab for the last month of Term I. The specific dates will be supplied to the student by the Director. Passing the challenge exam and attendance of lab **does not** guarantee admission into Term II. After meeting re-admission criteria, actual admission to either Term II or III can only occur if a seat is available.

Tuition will be determined by the final hour calculations that will need to be completed within the Program. The following rates will be used for tuition costs: \$9.00 an hour in district classroom hours, \$10.00 an hour out of district classroom hours and \$8.00 an hour for all clinical hours.

If enrolling in Terms II & Term III, 50% of total tuition must be paid prior to the beginning of class. If enrolling in Term III, tuition must be paid in full prior to start of class.

A Financial Aid application must be completed before the start of Term II. If it is not completed, a payment plan or payment in full must be in place before the first day of school.

## ADDITIONAL INFORMATION

### Financial Information

The tuition for the Fall 2012 Practical Nursing Program, both days and evenings/weekends will be \$6,500 for in-district students with a downpayment of \$2,500; \$8,200 for out-of-district students with a downpayment of \$3,000. In addition to the tuition cost, there will be a seat reservation fee of \$500. Please remember that the \$500.00 seat reservation fee is not part of the tuition. Remember, financial aid cannot be used to pay your downpayment. **All payments are requested to be made in the form of a bank check, money order, personal check or credit card (MC or VISA). No cash will be accepted.**

### Student Refunds/Withdrawal

Students who withdraw from the Practical Nursing Program must give written notice to the Adult Post-Secondary Director. Refunds on tuition will be made on the following basis:

- on or before the first class, tuition will be refunded 100%, less \$100 for processing costs;
- during the first week of the program, August 22, 2012-August 28, 2012 70% of tuition will be refunded;
- during the second & third week of the program, August 29, 2012-September 13, 2012, 30% of the tuition will be refunded;
- after September 13, 2012, tuition **will not** be refunded.

Please be aware that the refund percentages apply to the full tuition costs of the program, **not** a refund of the amount you have paid.

Refunds, when due, are made without requiring a request from the student. Refunds when due are made within 45 days.

When a financial aid recipient withdraws from the program, Greater Lowell Technical School is required to apply a pro-rated reduction on the financial aid that had been awarded. This pro-ration is calculated based on the number of scheduled hours as of the date of the withdrawal. This pro-ration is required to be in effect through the 60% point in the period of enrollment. The effect of this policy is that even if you have a financial aid award that covers your institutional costs, you will most likely have a balance with Greater Lowell Technical School if you withdraw.

### 4. Interview

All applicants who have met the entrance requirements will be notified by mail. At that time, the applicant needs to call the Admissions Director to set up an appointment for a personal interview.

**These documents will be required on the day of the interview and will be evaluated for enrollment decisions:**

- A. Your Personal Statement — not more than 200 words stating why you feel you are especially equipped to benefit from the program.
- B. Your Resume of recent education and work experience — health care related work experience is given preference for admissions.
- C. Original/Official U.S. High School diploma accredited by that State's Board of Education or U.S. GED.
- D. Students that do not possess a U.S. High School Diploma or a U.S. GED can:
  1. Test for a U.S. GED in their city of residence, or
  2. Contact the Center of Educational Documentation Inc., P.O. Box 199, Boston, MA 02117, 1-617-338-7171, [www.cedevaluations.com](http://www.cedevaluations.com) for information on having your foreign diploma evaluated for equivalency and authenticity.
- E. All official college level or Post-Secondary transcripts (if applicable) should be submitted at the interview — **health care related education and occupational training is given preference** for admissions.
- F. Three (3) Letters of Reference — These letters must be from current/former supervisors and/or teachers. Letters must be on company/business letterhead. **Do not submit letters from relatives or friends.**
- G. Documentation of Citizenship Status (one of the following):
  1. Birth Certificate (original)
  2. Certificate of Naturalization (original)
  3. U.S. Passport (original)
  4. Resident Alien Card (original)
  5. Employment Authorization Card (original)All non-citizen documentation will be submitted for verification with the Department of Homeland Security.
- H. Proof of Residency
  1. Driver's License and/or Resident's Utility Bill
- I. CPR Card (see #10 on page 10)

## 5. Admissions Criteria

All candidates with a **completed** application and minimum required entrance assessment scores will be interviewed. In the event that the school has more applicants than training capacity, qualified applicants will be placed on a waiting list determined by the admissions criteria listed below. More qualified applicants than training slots for students are anticipated.

The following Admissions Criteria, along with a personal interview will be used for decisions regarding program admissions and to develop a prioritized waiting list of qualified applicants. Qualified students that can not be accepted initially will be notified they are on the waiting list and as openings occur, they will be contacted.

### ADMISSIONS DECISIONS ARE BASED ON:

- Entrance Exam/Writing Essay
- Related Work Experience
- High School Transcript
- Overall Academic Achievement
- Post-Secondary Transcript
- Technical Subject Mastery
- Communication (written/verbal) in English
- Motivation
- Resume
- References
- Personal Statement

### NONDISCRIMINATION POLICY

The Greater Lowell Technical High School and Practical Nursing Program is in compliance with Federal Regulation, Title VI, Title IX and Section 504, and the Commonwealth of Massachusetts Regulations under Chapter 622 of the Acts of 1972, and does not discriminate in educational opportunities, admissions, recruitment, hiring, or employment practices on account of race, color, sex, handicap, disability, religion or natural origin.

## 6. Program Technical Standards

In order to successfully complete the Nursing Program, certain physical and behavioral capabilities are required in course work and as part of your clinical experience.

**All nursing students must be able to satisfy these standards with or without a reasonable accommodation.**

These include:

1. Communication  
(Verbal and Non-Verbal)

2. Auditory Ability
3. Visual Ability
4. Physical Strength (Gross Motor Control)
5. Manual Dexterity (Fine Motor Movement)
6. Behavioral/Mental Performance

## 7. Summer Prep Course

For all accepted students, an optional Prep course will be held over the summer for students wanting to learn study and test taking skills.

## 8. (Optional) Medical Terminology - 16 Weeks \$325.00

Instructor: Debra Shaw

This course is a study of the language of medicine. Initial concentration will be on pharmacology and diagnostic terminology. This will be followed by a study of all vital body systems, medical terms, diagnoses, treatments, and the diagnostic and surgical procedures associated with each system. Correct spelling, pronunciation, and abbreviations will be stressed throughout the course.

**\*\*\*\*Textbook will be provided during the first night. The cost is included in the tuition.**

**Thursday            1/12/12            6:00 - 9:00 PM**

## 9. Students Returning Full Time

Past students who wish to return as Full Time students must have their applications reviewed and interviewed by the Adult Post-Secondary Director.

## 10. Basic Life Support Course (BLS)

BLS for Healthcare Providers is required for all admitted PN students prior to starting their clinical experiences in early September. **It is important to understand that BLS for Healthcare Providers is approved by the American Heart Association only.**

## 11. Health Requirements

Health Exams are required prior to being placed at Clinical Sites. The school also requires that all students be in good health as evidenced by:

1. Pre-Entrance Medical Exam
2. Pre-Entrance Immunization records  
(MMR, HBV, Mantoux, Varicella)
3. Any other immunization requirements specified by the MA Department of Public Health.