

## MSBA SCHOOL BUILDING COMMITTEE

### Minutes of June 29, 2011 Meeting

Members Present: Mr. Byrne, Mr. Garabedian, Ms. Santoro, Mr. Lussier  
Mr. Laferriere, Mr. Morin, Mr. O'Hare, Mr. Tully

Members Absent: Mr. Bahou, Mr. Lenzi, Mr. Olson, Mr. O'Neill

Meeting was called to order at 4:00 p.m.

Roll call was taken with the above mentioned members present.

Mr. Garabedian stated the purpose of the meeting was to give an update of where we are with the MSBA project.

Since being notified at the end of March/early April that we were going to collaborate on a larger scope with MSBA we have submitted updated enrollment numbers, capital expense and budget history information, currently working on a feasibility study schedule.

Mr. Garabedian provided a timeline and flowchart to everyone. He indicated that currently we are at the Phase III level (OPM procurement process).

As part of the OPM procurement process the School Building committee needs to form a selection committee. The selection committee would review and approve RFS for Owner's Project Manager and present RFS to the School Building Committee.

Mr. Garabedian asked who would be interested in serving on the selection committee.

**MOTION:** by Mr. Morin, seconded by Mr. O'Hare to appoint Mr. Garabedian, Mr. Byrne, Mr. Laferriere, Mr. O'Hare, Mr. Tully and Mr. Olson to the OPM Selection Sub-Committee.

**ROLL CALL VOTE:** 8 Yes, 4 Absent (Mr. Bahou, Mr. Lenzi,  
Mr. Olson, Mr. O'Neill)

Next Mr. Garabedian reviewed the RFS with the sub-committee.

**MOTION:** by Mr. O'Hare, seconded by Mr. Morin to recommend to the School Committee to approve the RFS for Owner's Project Manager services.

**ROLL CALL VOTE:** 8 Yes, 4 Absent (Mr. Bahou, Mr. Lenzi,  
Mr. Olson, Mr. O'Neill)

**MOTION:** by Mr. Tully, seconded by Mr. Morin to adjourn at 4:40.

**ROLL CALL VOTE:** 8 Yes, 4 Absent (Mr. Bahou, Mr. Lenzi,  
Mr. Olson, Mr. O'Neill)