

# Cares Act Student Portion Policy and Procedure

## About the CARES Act and the Higher Education Emergency Relief Fund (HEERF)

On March 27, 2020 the federal government enacted the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The CARES Act includes a Higher Education Emergency Relief Fund (HEERF). A minimum of 50% of the funds must go directly to eligible students in the form of emergency financial aid grants for expenses related to the disruption of campus operations due to the COVID-19 pandemic.

Greater Lowell Technical School Practical Nurse Program has signed and returned to The Department of Education, the Certification and Agreement and the assurance that the school intends to use no less than 50 percent of the \$94,030 in funds received under Section 18004(a)(1) and Section 18004(a)(2) of the CARES Act to provide emergency grants to students.

Greater Lowell has been allocated \$47,015 to provide emergency grants to students for expenses related to the disruption of campus operations due to the covid-19 pandemic. Funds are intended to help with academically related expenses such as food, housing, course materials, technology, healthcare and childcare.

We expect to disburse all \$47,015 to approximately 52 eligible students within the first 30 days that we submitted the CARES Act funding application. We plan to distribute these funds equally between all students who were eligible, enrolled and attending class as of March 13, 2020 when the school closed due to COVID-19. When funds become available, Greater Lowell will issue checks to students. Greater Lowell will keep records in students' files and ledger cards stating the amount.

Students must have a 2019-2020 Free Application for Federal Student Aid (FAFSA®) on file with Greater Lowell Technical School and meet the following eligibility requirements:

- be a U.S. citizen or an eligible noncitizen;
- have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau);
- be registered with Selective Service, if you're a male (you must register between the ages of 18 and 25);
- be enrolled or accepted for enrollment as a regular student in an eligible degree or certificate program;
- be maintaining satisfactory academic progress;
- not be in default on a federal student loan;
- not owe money on a federal student grant;
- show you're qualified to obtain a college or career school education by
- having a high school diploma or a recognized equivalent such as a General Educational Development (GED) certificate;
- completing a high school education in a homeschool setting approved under state law

Greater Lowell Technical School Practical Nurse Program will report to the United States Department of Education within 30 days of the disbursements to the students with the amount each student received.